

**FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN RESPECT  
OF SCHOOLS ALREADY AFFILIATED WITH THE BOARD AND SEEKING EXTENSION/  
UPGRADATION OF AFFILIATION WITH THE CENTRAL BOARD OF SECONDARY EDUCATION**

(In accordance with School Safety Policy, 2016 issued by NDMA, Manual on Safety and Security of Children in  
Schools developed by NCPDR and the National Building Code)

**PART-A**

(This part is to be filled-up by the school and to be produced before the District Education Officer along with all  
supporting documents and certificates in original)

**GENERAL INFORMATION**

1	Affiliation number allotted to the School:	2430221
2	Name of the School as per affiliation letter of CBSE:	Upasana Academy
3	Address of the School:	Roypur, Maheshtala, Kolkata – 700141
4	Standard/level/class up to which the school is running:	From Class Nursery to Class XII
5	Is the name and address of school in CBSE affiliation letter and State NOC/Recognition/U-DISE exactly the same?	Yes
6	U-DISE code allotted to the school:	19183402310
7	Name and Address of the Trust/Society/Company (under section-8) running the School as on date:	MAHESHTALA UPASANA SOCIETY Roypur, Maheshtala, Kolkata – 700141
8	Is the Trust/Society/Company duly registered with the competent registering authority and the registration is valid on date?	Yes
9	Purpose of present application:	Extension of Affiliation
10	Location of school:	In the Municipal limits of Metropolitan city

*Rishika Choudhury*  
Manager  
UPASANA ACADEMY  
Roypur, Maheshtala, Kolkata-141

*Sushanta Chatterjee*  
Principal  
UPASANA ACADEMY  
(Signature of Principal)  
ROYPUR, MAHESHTALA  
KOLKATA-141

*Kaushal Gupta*  
Principal  
UPASANA ACADEMY  
ROYPUR, MAHESHTALA  
KOLKATA-141

*[Signature]*  
19/03/2024  
(Signature of D.E.O.)  
District Inspector of Schools (S.I.)  
South 24 Parganas



10	Has the school obtained Recognition Certificate from the State Government from class-1 to 8 <sup>th</sup> ?	Yes
11	Number of Recognition Certificate from class-1 to 8 and date of issue:	Recognition Certificate - Memo No. 231-SC/AIS/MISC/2/2019 Date of Issue: 30/12/2020 Permanent NOC No. 967-SE/S/6C-17/16
12	Is the school affiliated to any other board beside CBSE for Class- X or XII examinations?	No
<b>INFORMATION REGARDING LAND DETAILS AND OWNERSHIP</b>		
13	Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall?	Yes
14	Are both the School and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides?	Yes
15	Total Area (in square metres) in respect of 13 and 14 above on which the school is situated:	6110.75 sq m (1.51 Acres)
16	The land is in possession of the school/Trust/Society/Company legally by way of:	Registered Lease Deed (Deed No: I-160700114-2017)
17	Name of the owner/Lessee of the land in respect of point-14 above:	Maheshtala Upasana Society
18	In case the land is in possession of the society/school by way of lease as per State Government norms, the period of the lease:	From 2017 to 2046 TOTAL : 30 YEARS
19	Is any public road, canal, thorough-fare, HT line etc. Passing through the land in respect of point-14 above?	No
<b>INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS</b>		
20	Has the school been inspected by the Government Engineer and the school building been found structurally safe for running a school?	Yes
20(a)	If yes, the date of last inspection:	12.02.2019
21	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	Yes
21(a)	If yes, the date of last inspection:	18.04.2019
22	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	Yes
22(a)	If yes, the date of last inspection:	24.04.2019

Principal  
UPASANA ACADEMY  
ROYPUR, MAHESHTALA  
KOLKATA-141

Kausik Dutta Gupta  
Principal  
UPASANA ACADEMY  
ROYPUR, MAHESHTALA  
KOLKATA - 141

(Signature of D.E.O.)  
District Inspector of Schools (S.E.)  
South 24 Parganas  
19/03/2021

UPASANA ACADEMY  
Manager  
Roypur, Maheshtala, Kolkata-141



# **INFORMATION REGARDING THE STAFF**

23	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	Yes
24	Is the school salary to the teachers and other employees as per the norms of appropriate Government?	Yes
25	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? (Payment by cheque or cash to the individuals is not allowed)	Yes
26	Is the school paying EPF to the teachers and other employees as per the norms of the appropriate Govt?	Yes

*Ribika Choudhury*

Signature with Stamp  
(of School Manager)

*Sushanta Choudhury*

Principal  
UPASANA ACADEMY  
ROYPUR, MAHESHTALA  
KOLKATA-141  
Signature with Stamp  
(of School Principal)

## **PART-B**

(This part is to be filled-up by the District Education Officer after verifying all supporting documents and certificates in original and visiting the school)

File No: M.ND-188/Gen Date of Issuance: 24.03.2021

1	This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct.
2	Is the school recommended for extension of affiliation? <u>Yes</u>

*Pradyot Sarkar*  
PRADYOT SARKAR (Name and stamp of Issuing DEO)  
DISTRICT EDUCATION OFFICER/NAME OF THE DISTRICT

District Inspector of Schools (S.B.)  
South 24 Parganas

Principal  
UPASANA ACADEMY  
ROYPUR, MAHESHTALA  
KOLKATA-141  
(Signature of Principal)

*Kaishik Dutta Gupta*  
Principal  
UPASANA ACADEMY  
ROYPUR, MAHESHTALA  
KOLKATA-141

(Signature of D.E.O.)  
District Inspector of Schools (S.B.)  
South 24 Parganas

Manager  
UPASANA ACADEMY  
Roypur, Maheshtala, Kolkata-141